

Position: Project Manager

Main duties and responsibilities

- Be the primary point of contact and build long-term relationships with customers, deeply understand their strategy, goals and plans
- Communicate with clients to take detailed ordering briefs and clarify specific requirements of each project
- Ensure the timely and successful delivery of our solutions according to customer needs and objectives – delivery on-time, within scope and within budget
- Create and maintain/update store layout breakdowns
- Coordinate internal resources and installation teams for the flawless execution of projects at the customer
- Ensure resource availability and allocation, ensuring technical feasibility
- Manage changes to the project scope, project schedule and project costs
- Report and escalate to management as needed
- Communicate clearly the progress of monthly/quarterly initiatives to internal and external stakeholders
- Provide robust and accurate forecast and track key account metrics
- Liaise between the customer and internal teams

Desired experience and qualifications

- Proven working experience in project and account management in retail environment (min 3 years)
- Fluent in English
- Strong working knowledge of Microsoft Office, specifically Excel
- Experience in delivering client-focused solutions based on customer needs
- Proven ability to manage multiple projects at a time while paying strict attention to detail
- Natural relationship builder with integrity, reliability and maturity
- Ability to prioritize among competing tasks

Personal skills

- Exceptional client-facing and internal communication skills
- Solid organizational skills including attention to detail and multitasking skills
- Critical thinking and problem-solving skills
- Self-motivated and able to thrive in a results-driven environment; solutions oriented
- Self-started, independent, self-sufficient

.....

How to apply:

Follow the link below to email us ensuring:

- You have attached your latest CV
- The job title is in the subject line
- Tell us why you are applying for this position and why you think you would be suitable
- Include your contact details

Click [here](#) to email your CV